

Factsheet

For conducting presentations

For all customers,
service providers,
stand constructors
and organisers

Please forward this factsheet to the service providers you have commissioned (agencies, caterers, stand constructors etc.).

This factsheet is designed to help you avoid injury to persons and damage to property while conducting presentations. Our common aim must be to create the right conditions, so that your presentation runs smoothly and safely.

Here too, the General Terms and Conditions and the Technical Guidelines of Messe Frankfurt shall apply, together with applicable and recognised engineering standards and the respective regulations, such as DIN [German Industrial Standards], VDE [Association for Electrical, Electronic & Information Technologies Regulations], UVV [Accident Prevention Regulations], DGUV 17/18 and H-VStättR [Regulations on Places of Assembly].

- Even during presentations, the exhibitor is only entitled to use the space they have rented. Presentations for an audience, particularly if they involve the use of transmission technology / microphones, cannot take place right at the edge of the stand. It is necessary to have an audience area in front of the presentation area (including for platforms higher than 0.20 m) that is at least 2 metres wide and entirely within the area rented by the exhibitor.
- Presentations and the playing of music at your stand are allowed in accordance with our Technical Guidelines, insofar as these do not disturb your neighbouring stands and do not drown out Messe Frankfurt's own public address system. The volume may not exceed 70 dB(A) at the edge of the stand.
- Stand furniture, tables and chairs cannot be placed in aisles.
- All decorative materials must comply with class B1 of DIN 4102, and/or class C of EN 13501-1, i.e. they must be flame-retardant (see 4.4.1.1 of the Technical Guidelines).
- As a general rule, lit candles are not permitted in the exhibition halls. The lighting of candles may be approved subject to certain requirements in agreement with the Fire Prevention Department of the Frankfurt Fire Brigade.
- Please note that the exhibitor / stand operator bears sole responsibility for any damage or consequential damage.
- No pyrotechnic shows or demonstrations are permitted.
- The use of balloons and flying objects filled with an inert gas in the exhibition halls is subject to the approval of Messe Frankfurt's Technical Project Management Fairs (V 31) department (see 4.4.1.5 of the Technical Guidelines).
- The use of fog machines is only permitted in agreement with Messe Frankfurt's Technical Project Management Fairs (V 31) department (see 4.4.1.6 of the Technical Guidelines).
- The operation of laser systems is subject to approval and must be agreed with Messe Frankfurt's Technical Project Management Fairs (V 31) department (see 5.10.3 of the Technical Guidelines).
- For musical reproductions of all kinds, the permission of GEMA [German Society for Musical Performing and Mechanical Reproduction Rights] must be obtained, pursuant to the provisions of Section 15 of the German Copyright Act (Federal Law Gazette [BGBl], as amended) (see 5.13 of the Technical Guidelines).

- In the event that the aforementioned rules are violated, Messe Frankfurt shall be entitled to shut down the stand immediately, without prejudice to the exhibitor's continuing liability for full stand rent. The exhibitor is not entitled to claim damages.

Our Technical Guidelines are available for download on the website of the event in question under the heading "For exhibitors / Services / Technical services":
www.messefrankfurt.com

Messe Frankfurt Venue GmbH
Technical Project Management Fairs